

C I R C U L A R

Re No.698573/DEOs/2017/E2

Dated -02-2018

Sub: AP. MEPMA – Appointment of Data Entry Operators (DEO) in the existing vacancies in DPMU, GVMC and VMC and in the office of MD MEPMA, Guntur – Applications of the eligible candidates – Called for - Reg

Ref: 1) Several requests received from the Project Directors in the State for allotment of DEOs.

2) Instructions of the Managing Director MEPMA on Dt.02-02-2018.

The immediate attention of Project Directors DPMU, GVMC and VMC in the State is invited to the captioned subject and references cited, it is to inform that several requests have been received from the Project Directors in the State for allotment of DEOs in the existing vacancies in DPMUs/ULBs.

During the review meeting held on 02-02-2018 on Geo Tagging and performance of field staff, the Managing Director MEPMA has issued instruction for filling up of all the vacancies of DEOs in the DPMUs, GVMC, VMC and Head Office in the State.

In views of the above, it is decided to conduct an examination on 12-02-2018 in the office of Mission Director MEPMA, Guntur in two sessions i.e. between 10AM to 1PM and 2PM to 5PM for selecting the required number of candidates for DPMUs, GVMC, VMC and Head Office.

Eligibility criteria of the applicant to the post of DEO

- 1) Should attained the age of 21 years
- 2) Should be a graduate (any degree)
- 3) Should have typing knowledge
- 4) Should possess the certification of PGDCA/DCA (except for those who have computer specialization in degree/PG)
- 5) Should have proficiency in MS Office

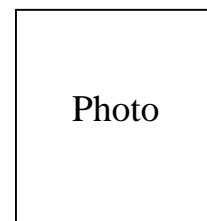
They are therefore requested to send the details of existing vacancies of ULBs/DPMU and forward the applications of all the eligible candidates in their respective DPMUs, GVMC and VMC duly certifying the credibility of the applicant to this office within two days i.e. by 08-02-2018 to enable to complete the process of selection of DEOs smoothly.


ADDL. MISSION DIRECTOR

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02-02-2018
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Application Form for the Positioning of Data Entry Operators in Mission for Elimination of Poverty in Municipal Areas, Andhra Pradesh

1. Name of the Applicant:
(Full name in BLOCK Letters)
2. Father's Name/Husband's Name:
3. Date of Birth:
4. Caste:
5. Religion
6. Native Place
(As per certificates)
7. Education Qualifications:
8. Technical Qualifications:
9. Permanent Address:
10. Present Address:
11. Contact Number:
12. Aadhaar Number:
13. Experience Details:



Signature of the Applicant

Remarks of the Project Director's concern with office seal and Signature