

O/o the Mission Director,
Mission for Elimination of Poverty in Municipal Areas,
Andhra Pradesh, Guntur.

CIRCULAR

Cir.Roc. No: 3/MIS/2018, Dated: 01-01-2018

Subject:- MEPMA- Janma Bhoomi & Maa Uru Programme - 02-01-2018 to 11-01-2018- Visits to districts and active participation by the District- incharges of MEPMA- Instructions / Checklist for compliance – issued- reg.

Government have decided to organize “Janma Bhoomi and Maa Uru programme” from 02-01-2018 to 11-08-2018 in the state. Government have issued detailed guidelines indicating various programmes to be organized on each day. In the urban areas the role of the MEPMA is very crucial and in order to have better coordination, the District incharges of MEPMA should take active part in organizing activities relating to MEPMA during the Janma Bhoomi & Maa Uru Programme.

In this regard, all the “District in charges’ of MEPMA are instructed

- To attend the “Janmabhoomi” Program at one ULB per day and cover all the ULBs at least once in their allotted districts during the program
- They must ensure that MEPMA District / ULB functionaries are following the guidelines issued by Government & MEPMA for conduct of the program
- They must follow the activities mentioned in the checklist enclosed
- They must plan their visits independently without depending on local functionaries.

The Project Directors are hereby instructed to arrange transport for the district incharges for their field visits during Janmabhoomi and the expenditure incurred can be claimed through AWFP.

All the functionaries are hereby instructed to follow the said instructions scrupulously without any deviation


For Mission Director

Copy to:

1. All the District – In charges of MEPMA
2. All the Project Directors of MEPMA in the State
3. Copy submitted to the Principal Secretary to Government, MA& UD.
4. Copy to the OSD, Hon’ble Minister for Municipal Administration and Urban Development.

Encl : Check List

**MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS
FIELD VISIT CHECKLIST FOR THE STATE FUNCTIONARIES - JANMABHOOMI PROGRAM**

Date of Visit
Name of Functionary
Designation

District
ULB
Ward

S.No	Component	Activity	No	
1	Social Mobilisation & Institution Development (SMID)	No of SHG members Attended		
		No of RPs attended		
		No of Sadhikara Mithra Identified in that Ward / Area		
		No of Sadhikara Mithra Attended		
		Read out List of VLR Beneficiaries in meetings		Y/N
		Read out List of RO/RF Beneficiaries in meetings		Y/N
		Any Objections, Please list out with SHG Code, Name		
		Issue of RF Proceedings Letters		Y/N
		Random Verification of SB A/c of VLR Eligible SHGs		20 / day
		Random Verification of SB A/c of RO/RF Eligible SHGs		20 / day
2	Bank Linkage	Distribution of Bank Linkage Cheques		Y/N
		No of MECC Identified in that Ward / Area		
3	Livelihoods	No of MECC Attended		
		MEPMA Stall with SHG Products and MEPMA activities Status		Y/N
		Visit to Livelihoods Units		2 / Day
		Visit to Generic Medical Stores		2 / Day
		Visit to CLCs		
		Training Center Visit		
		Distribution of Assets		1 /day
		Distribution of Certificates to Trainees		Y/N
		No of Unemployed Youth Registered		Y/N
		5	Social Security	Distribution of Chandranna Bhima Bonds
Distribution of Claims cheques				
Distribution of Scholarships				
e-KYC to all enrolled members				
Distribution of ID Cards				Y/N
6	Support to Urban Street Vendors (SUSV)	Distribution of ID Cards		
		Visit to SUH		1 /day
7	Shelters for Urban Homeless (SUH)	Visit to SUH		1 /day
		No of Health Resource Persons Identified in that Ward / Area		
8	Health & Nutrition	No of Health Resource Persons Attended		
		Visit to Nutrishop		
9	Housing	Read out list of Beneficiaries		1 /day
		Distribution of Housing Brochures		Y/N
10	General	Display MEPMA Flexi With Status of activities		Y/N
		Enrollment of left over members in Smart Pulse Survey		Y/N
		Identified Best Performers		Y/N
				Y/N

K. V. Anand
7/1/18