

**MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT DEPARTMENT  
MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS  
(MEPMA)**

Office of the Mission Director,  
AP MEPMA,  
Upstairs : Mee-Seva,  
Collectors Office Compound,  
Nagarampalem, Guntur.

**CIRCULAR**

**Roc No.4569/SUH/Review Meetings/2017**

**Dated 21 -8-2017**

- Sub:** AP MEPMA – MA&UD Department – Shelter for Urban Homeless – State Level Review meeting with NGOs held on 10-8-2017 at Vijayawada – Certain decisions taken – Instructions issued on campaigning about the SUH Scheme – Reg.
- Ref:** (1) Minutes of the State Level Review of NGOs held on 10-8-2017 at 10:00 am at Vijayawada.  
(2) Visit of Assistant Secretary, MHUPA (NULM), Government of India on 16-8-2017 to Vijayawada.



The attention of all the Project Directors of MEPMA is invited to the reference 1<sup>st</sup> cited (copy enclosed).

2. During the meeting held with all the NGOs at State Level, it was pointed out that required publicity on utilization of the Shelters for Urban Homeless by the needy people is not being done. Therefore, the shelters established could not serve the purpose and could not cater to the needs of the urban homeless people, and thereby the purpose is defeated.

3. Further, this is to inform that the Assistant Secretary, Ministry of Housing and Urban Poverty Alleviation (NULM), Government of India, during his visit to Andhra Pradesh as Observer has reviewed the progress of NULM activities in Andhra Pradesh at Vijayawada on 16-8-2017. During the review, the Assistant Secretary has also stressed the need of giving wide publicity among public on utilization of Shelters for Urban Homeless, so that the purpose of establishing the Shelters for the poor needy people would be effectively fulfilled.

4. Therefore, it is decided in the above meetings that campaign to create awareness among the public for utilization of the Shelter for Homeless shall be done as detailed below:-

- (1) Affixing posters at conspicuous public places like RTC Bus Stands, Railway Stations, Hospitals etc.
- (2) Distributing Pamphlets
- (1) Arranging Flexies / Banners
- (2) Advertisements on the backside of the Autos etc.
- (3) Projection of Cinema Slides and
- (4) Mike announcements etc.

5. Further, it shall be made compulsory to add as one of the agenda items in the meetings of the CBOs to discuss about creating awareness among public on utilizing the Shelters for Urban Homeless.

6. Therefore, all the Project Directors of MEPMA are requested to discuss with the Municipal Commissioners concerned to arrange for meetings with the NGOs to prepare plan of action for giving wide publicity as detailed above, and shall be implemented immediately. Similar steps should also be taken whenever a new Shelter for Urban Homeless is established and ready for operational.

7. The expenses incurred for this purpose can be reimbursed on submission of bills online through AWFP.

8. This should be treated as most urgent and the Project Directors should submit a compliance report along with photos by end of September 2017.

Sd/- P.Chinna Thataiah  
**MISSION DIRECTOR**

To

All the Project Directors of MEPMA  
Copy to all the Commissioners of ULBs.  
Copy to the Finance Manager, O/o. MD, MEPMA.

Copy submitted to the Principal Secretary to Government, MA&UD Department, AP Sectt.

  
Additional Mission Director (FAC)



**MINUTES OF THE STATE LEVEL REVIEW MEETING HELD WITH THE NGOs AND MEPMA STAFF ON SHELTER FOR URBAN HOMELESS AND HOMLESS SURVEY ON 10-8-2017 AT 10.00 AM BY THE PRINCIPAL SECRETARY TO GOVERNMENT, MA&UD DEPARTMENT, AND THE MISSION DIRECTOR, MEPMA AT SUB-COLLECTOR'S OFFICE CONFERENCE HALL, VIJAYAWADA.**

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The list of participants is attached as Annexure.

At the outset the Mission Director, MEPMA has welcomed all the representatives of NGOs and took up the review with all the NGOs, duly interacting with the MEPMA staff members.

Later, the Principal Secretary to Government, MA&UD Department has joined the review meeting and interacted with the NGOs and enquired about the status of shelters and survey of homeless which is under progress in all the Urban Local Bodies. The Principal Secretary informed that in Collectors' conference held recently, the need for establishment of Shelters for Homeless has come up for discussion and it was observed that the same would indirectly support the police machinery in maintaining law and order.

The Principal Secretary has categorically stated that the Shelter would be used by the homeless people who come from other villages / towns / cities to attend their sick relatives at hospitals / in search of a job / beggars etc., who can't afford for taking a shelter by paying money. The stay of such people in the shelter should be temporary only and it should be treated as a transit shelter until the inmate makes alternate arrangement for his stay in the city / town, or his visit to the city/town is fulfilled. The profile of all the inmates of Shelter shall invariably be maintained by the Shelter Management Committees.

The Principal Secretary opined that a State Level Monitoring and Implementation Committee, a Municipal level task force system, and also a District Level Monitoring and Implementation Committee should be constituted to review the status of shelters on a monthly basis on a fixed date and time.

The Principal Secretary to Government, MA&UD Department explained about the Scheme of Housing for all taken up in the State, which aims at construction of 4.50 lakh houses

and 2 to 3 % of such houses will be exclusively allotted to the destitute, who are taking shelter in Shelter for Urban Homeless.

Finally, the Principal Secretary requested all the NGOs to extend their full support in running the shelters as per the directives of the Hon'ble Supreme Court of India and also complete the Homeless survey as per the time lines with accurate and quality information.

The following decisions have been taken during the meeting.

- i. Formation / Strengthening of State Level Monitoring and Implementation Committee under the Chairmanship of Chief Secretary to the Government.
- ii. Formation of Municipal Level Task Force Committee under the Chairmanship of Mayor / Chairperson / Special Officer of the ULB concerned.
- iii. Formation of District Level Monitoring Committee under the Chairmanship of the District Collector concerned.
- iv. Construction of Toilets in the Shelters may be taken up with Swatch Bharat funds.
- v. Proposals for establishment of shelters shall be sent only after the approval of the District Collector / Commissioner of the ULB concerned.
- vi. District Collectors may be requested to conduct monthly review meetings with all the Municipal Commissioners along with the NGOs on the subject and sort out the grievances, if any.
- vii. Buildings may be identified for establishment of shelters, nearer the places where urban homeless are largely identified on rental basis.
- viii. Budget to the shelters may be enhanced based on the inmates of the shelters
- ix. A State Level grievance desk is to be established at the office of MD MEPMA
- x. Orientation programme on the Shelter for Urban Homeless shall be conducted region-wise before September 15<sup>th</sup>, to all the amateur NGOs, who require exposure to the scheme. For this purpose, Sri P.Srinivas, NGO, ARTD, Visakhapatnam is requested to take up the orientation programme with the staff of MEPMA.



- xi. Sri P.Srinivas, NGO is also requested to distribute the book he wrote on Shelter for Urban Homeless Scheme in Telugu to all the Urban Local Bodies, and submit the bill for payment.
- xii. The NGOs are requested to send the success stories pertaining to their shelters so as to publish them.
- xiii. Advertisements / Posters / Banners etc., shall be arranged to create awareness among the public on utilization of the shelters.
- xiv. Similarly, this item of creation of awareness on utilisation of Shelters shall be made one of the agenda items in all the SHG meetings.
- xv. Every shelter should be equipped with bio-metric attendance system as well as CC TV.
- xvi. All the Project Directors of MEPMA are instructed to entrust the work of SUH and SUSV to the personnel, who are looking after Social Security's Schemes.
- xvii. One Uniform Type Design for Name Board shall be prepared, so as to follow the same at all the Shelters.

Sd/- P.Chinna Thataiah  
MISSION DIRECTOR

  
Additional Mission Director (FAC)

**Persons attended for the State Level NGO meeting held on 10.08.2017 at  
Vijayawada**

S.No	Name of the ULB/District	Name of the person ( Sarva Sri / Smt)	Name of the NGO/Organization
1	Srikakulam	KVS. Naidu	SMART NGO
2	Pulivendula	B.Vijaya Bhaskar	AAO
3	Srikakulam	Kesava	GUEST NGO
4	Kadapa	Elijabeth	Karuna Mahila Mandali
5	Proddatur	S.Sridevi	CERDS
6	Chittoor	L.Giri Prasad	RASS
7	Kurnool	K.Sunil Kumar	VEDAS
8	Kadapa	T.Yagappa	BCDS
9	Badvel	Ravi Kumar	RSRDS
10	Chittoor	Mary	Aadarsha Women Development Society
11	Kadapa	Saraswathi	Bharata Rathna Mahila Mandali
12	Prakasam	Subbaravamma	TLF
13	Narsipatnam	Padmasri	SREES NGO
14	Chittoor	Joseph raj	SUPPORT NGO
15	Chittoor	Rakesh	Bapuji Youth Association
16	Guntakal	Pardha Saradhi reddy	VIDS
17	Chittoor	Khadervali	PACE NGO
18	Visakhapatnam	Kondala Rao	VISA
19	Kadapa	Devadas	RDS
20	Chittoor	Vani	PDWDS
21	Nagari	Gurnadh Reddy	CARDS
22	Punganur	Akhil	CARDS
23	Tirupathi	manjula	Abhyudaya TLF
24	Srikalahasthi	Dhana lakshmi	TLF
25	Kurnool	Sakuntala	Rayalaseema Mahila Sangh
26	Kurnool	Damoder Reddy	SRED
27	Ananthapur	Nagi Reddy	SPENT
28	Ananthapur	Palakondama Naidu	POED
29	Ananthapur	Sreenivasulu	REEPS
30	Ananthapur	Anil Naik	SKDRDSS
31	Vizianagaram	Srinivasa rao	IRCS
32	Tanuku	Prasanna Kumar	GODs Ministries
33	Kadapa	Krishna yadav	HERDS
34	kadapa	Venkata Ramana Reddy	GVSS
35	Kakinada	Rustum Shaik	CHAND
36	Kadapa	Srinivasa Reddy	Sri Vijaya Seva Samithi



**Persons attended for the State Level NGO meeting held on 10.08.2017 at  
Vijayawada**

S.No	Name of the ULB/District	Name of the person( Sarva Sri / Smt)	Name of the NGO/Organization
37	Kurnool	Ashok Kumar	MBURDS
38	Srikakulam	CH.raghu	ARTS NGO
39	Vijayanagaram	Vijaya Kumari	MEPMA
40	Srikakulam	Sridhar	MEPMA
41	Srikakulam	T.Srinivasarao	SMART CO
42	Kadapa	Dhana Lakshmi	MEPMA
43	Guntur	Roshan Kumar	SEEDS
44	Guntur	Ammaji	SEEDS
45	Jaggaiahpet	K.V.Srinivasarao	Karlapati Charitable Trust
46	Vijayawada	Durga Bhavani	Shree Society for Rural Empowerment
47	Vijayawada	Anitha	GUIDE Foundation for Development
48	West Godavari	Ravi Shankar	MEPMA
49	East Godavari	Srinivas	MEPMA
50	Kurnool	Efrain	MEPMA
51	Nellore	Nagaraja	MEPMA
52	Visakhapatnam	Ch.Ram Mohan Reddy	MEPMA
53	Guntur	Kondaiah	MEPMA
54	Vijayawada	Srinivas	MEPMA
55	Prakasam	Veera Swami	MEPMA
56	Visakhapatnam	Pragada Vasu	AUTD
57	Vuyyuru	Rajesh	Sirisha Rehabilitation Center
58	Guntur	Prakash Babu	PRDS
59	Vijayawada	Vijay Raj	MEPMA
60	Narasaraopet	Devadanam	VURS
61	Tadepalligudem	Brahmam	SSERD
62	Vijayawada	Rajaroo	Praja Vikas Service Society
63	Vijayawada	Venkaiah	Daisy Rural Service Society
64	Vijayawada	Janardhan	Maruthi Mahila Society
65	Kurnool	V.Sailaja	Rajeswari Mahila Mandali