



From
Sri . P. Chinna Thataiah
Mission Director,
MEPMA, AP Guntur.

To
The Project Directors of DPMUs including
GVMC & VMC.

Lr.Roc.No.8248/MEPMA/2017/F Date: 28.04.2017

Sir,

Sub:- MEPMA -Implementation of AWWP –Request to depute staff to attend training at Tirupati-Reg.

Training programme to the Administrative Officers/Accountants and Accounts Officers and DEOs of DPM Units of Andhra Pradesh State has been conducted on 14.04.2017 and 15.04.2017 at **TTDC Tirupati** in connection with implementation of AWWP.

In this connection, it is proposed to conduct refresher training programme on implementation of AWWP on 10.05.2017 & 11.05.2017 at TTDC Tirupati from 10.00 AM onwards.

In this connection, I request you to depute all the said staff to attend the training with cash books, pay bill registers, cheque books opened for new accounts along with approved proceedings for releasing funds without fail. It is informed that disciplinary action will be initiated against those who fail to attend the training without genuine reason.

The Project Director, Chittoor is requested to make necessary arrangements for the said training programme at TTDC . Payment will be made from Head Office after submission of bills.

Yours faithfully,


MISSION DIRECTOR

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