



From
Sri . P. Chinna Thataiah
Mission Director,
MEPMA, AP Guntur.

To
The Project Directors of DPMUs including
GVMC & VMC.

Lr.Roc.No.8248/MEPMA/2017/F Date: . 04.2017

Sir,

Sub:- MEPMA -Implementation of AWP –Request to depute staff to attend training at Tirupati-Reg.

It is proposed to conduct training programme to the Administrative Officers/Accountants and Accounts Officers and DEOs of DPM Units of Andhra Pradesh State on 14.04.2017 and 15.04.2017 at 10.30 AM in **TTDC Tirupati backside Tirupati MRO office, near All India Radio bypass road, Tirupati** in connection with implementation of AWP.

In this connection, I request you to depute all the said staff to attend the training with cash books, pay bill registers, cheque books opened for new accounts along with approved proceedings for releasing funds without fail. It is informed that disciplinary action will be initiated against those who fail to attend the training.

The Project Director, Chittoor is requested to make necessary arrangements for the said training programme at TTDC . Payment will be made from Head Office after submission of bills.

Yours faithfully,


MISSION DIRECTOR

10.4.2017



Handwritten blue ink scribble, possibly resembling the letter 'j' or a similar mark.