

**Minutes of the Cell conference held by the Mission Director on**  
**17-02-2017 at 6.00 P.M.**

The following subjects have been discussed with all the Project Directors and SMMs and SMCs and DMCs of IB and L.H

- 1) Selection of Training centers in the State to provide training and capacity building for MEPMA Staff and Community.
- 2) Selection of LH CRPs.
- 3) Fixing of MEPMA Boards at Units established.
- 4) Aprons for the beneficiaries of MEPMA.
- 5) Correspondence to the Bank officials on NPAs reduction.

The following suggestions are given duly taking the opinion of the PDs/PO

- 1) **Selection of Training centers:** For imparting continues training and Capacity Building to the field level functionaries of MEPMA and CBOs, identification of suitable training centers in the state preferably at Srikakulam, Visakapatnam, Guntur, Chittoor, Kurnool and such other places is to be done by the concerned Project Directors.

- These centers should have good accommodation for conduct of trainings, night stay of the trainees (Residential), transport and such other facilities for at least 50 members.
- The Identified centers names shall be sent to Mission Director by 25-2-2017,

(Action by ----- Smt. K. Narmada SMC (IB) will collect and consolidate at State level.)

- 2) **Selection of CRPs for Livelihoods:** Senior CRPs who are having experience and time to work is to be identified. The nature of their job is to visit the L.H units daily @ 20 units per day and extend hand holding support and training where aware required to the beneficiaries. They should be more cooperative to the SHG entrepreneurs. They should see that good sanitation, personal hygiene are maintained at the shop / units established, Dress code Viz., Aprons, head cap, hand gloves etc are used by the beneficiaries of L.H units. They should see that the MEPMA boards are made available at each unit. They should attend the problems of the beneficiaries.

- One CRP for every 100 L.H units. Thus 5 to 10 CRPs per Municipality is to be identified and send the list to MD by 25-02-2017. The persons so identified will be designated as CRP (L.H).

(Action by ----- Smt. Prabhavathi SMM (LH) will coordinate and submit the list of identified CRPs by 25-02-2017.)

- The L.H beneficiary activities shall be such as food, Vegetables, fish etc. vending and small shopping units including Nutri shops.
- The beneficiaries must have been assisted financially / trained by MEPMA during the last 3 years, The DMC (LH) should hold a meeting with the beneficiaries for 1 hr or so and update their correct phone numbers, contact address etc. Much care to be taken in this aspect.

(PTO)

**3) Fixing of Boards at L.H Units:** It is proposed to fix MEPMA boards at all the LH units identified. The boards are either fixed (Permanent establishments) ones or mobile or semi permanent. The Project Directors are requested to send the type designs for the boards. They should send the type design by 25-02-2017,

(Action by -----Smt. Prabhavathi SMM (LH) will consolidate and appraise to Mission Director on 26-02-2017.)

**4) Aprons for the L.H Unit beneficiaries:** The Project Directors are requested to send the type designs and colors for the proposed Aprons by 25-02-2017.

**5) Correspondence to the Bank officials on NPAs:** After discussing with the P.Ds it is decided that all the Project Directors to write to District level controlling officers of the Banks on the following items to reduce the NPAs under Bank Linkage.

- a). Waving off compound interest, penal interest and other charges for the NPA accounts having less than Rs.1.00 Lakh as overdue.
- b). One time settlement for the NPAs arised due to loans sanctioned under TFI (Total Financial Inclusion) and Bridge loans sanctioned under Indiramma Housing programme.

(sd/- P. CHINNA THATAIAH)  
20-02-2017  
MISSION DIRECTOR

To  
All the PDs/PO  
All the SMMs, SMCs and DMCs of the concerned.

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State Mission Coordinator (BL)