

From:  
Sri. P. ChinnaThataiah,  
Mission Director,  
APMEPMA, Guntur.

To  
All the Project Directors,  
The Project Officer, VMC.

**Lr. No.202/MEPMA/EST&P/2017, Dated: 31-01-2017.**

Sir/Madam,

Sub: - MEPMA-EST&P-2016-17- Computer Assistant training for SLF / TLF RPs period of 45 days @3 hours per day course fee Rs.4000/- per candidate – Instruction issued - Regarding.

Ref: - Lr.No.3082/2009/SLFRPs/IB, dated: 27-07-2016.

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In the reference cited (copy enclosed), all the Project Directors and Project Officer, VMC were requested to provide computer training to all the RPs working with SLF / TLF under EST&P programme for the year 2016-17 through one of the MEPMA empanelled STPs for a period of 45 days @ 3 hours per day as per the EST&P guidelines.

Further, it is informed that the course fee will be released in 3 installments i.e 1<sup>st</sup> installment inception 20%, 2<sup>nd</sup> Installment 30% and 3<sup>rd</sup> Installment 50% after verification of the placements completed.

All the Project Directors and Project Officer, VMC are requested to furnish information in the following format before 03-02-2017 without fail. —

S. No	Name of the STP	Course	District	ULB	Allotted Target
1	2	3	4	5	6

Yours faithfully,

  
 for MISSION DIRECTOR  
 MEPMA

Copy to the Finance Manager, MEPMA, A.P. for favor of information.

From:

**Sri.P.Chinnathataiah,**  
Mission Director,  
APMEPMA,  
Guntur.

To:

All The Project Directors,  
in the State, DPMU & GVMC MEPMA  
The Project Officer, MEPMA, VMC ,

**Lr. No. 3082 /2009 / SLFRPs / IB Date: 27 -07-2016.**

Sir,

Sub: AP MEPMA – SLF RPs – Computer Training in MS Office for a period of 1 1/ 2 months @ 3 hours per day – Expenditure from EST & P @ Rs.4000/- course fee per candidate – Permission accorded – Regarding.

Ref: 1.Regional review cum workshop held at Visakhapatnam on 20-07-2016.  
2. Note approval of the Mission Director, AP MEPMA, Guntur., Dtd. 27-07-2016.

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During the Regional workshop- cum- review, held at Visakhapatnam on 20-07-2016 it has been proposed to impart training to the Resource Persons in Computers on MS Office for a period of one and half months @ 3 hours per day. The course fee is not more than Rs.4,000/- per candidate. The expenditure is to be met from EST&P component of NULM.

Hence, all the Project Directors of MEPMA and Project Officers are requested to select the R.Ps and to identify the Computers Training Centre / Agency for imparting the training and to take necessary action for arranging training to the R.Ps under intimation to this office.

I). Selection criteria for the candidates (all R.Ps eligible) is as follows:


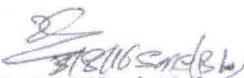

- a) Qualification : Minimum of 10<sup>th</sup> pass or fail.
- b) Age: Between 18 to 45 years.
- c) Resolution of SLF sponsoring the RPs for the training.,

II). Criteria for identification of the training Agency / Institute is as follows:

- a) STP should be empanelled with MEPMA
- b) The training centre should be nearer and within the reach of the RPs and,
- c) Training centre should be within the town only in case of small ULBs.

Yours faithfully,  
(Sd/- Sri. P. Chinnathataiah)  
Mission Director.

// Forwarded By Order//

    
Addl. Mission Director (Admin.)  
Copy to the SMC, EST&P for information and necessary action.