

From
Sri . P. Chinna Thataiah
Mission Director,
MEPMA (IKP-Urban), AP, Guntur.

To
All Project Directors,
MEPMA – IKP- Urban,
Andhra Pradesh.

Lr.Roc.No.465/2014/MEPMA/F1 Date:06.01.017

Sir/Madam,

Sub:- MEPMA (IKP-Urban) – Review of functioning of Project Functionaries – Review with Accounts Officers , Administrative Officers, Accountants and DEOs of DPM Units – Review meeting on 10.01.2017 & 11.01.2017 at , Guntur – Reg.

It is proposed to conduct accounts meeting with Administrative Officers/Accountants and Accounts Officers and DEOs of DPM Units of Andhra Pradesh State on 10.01.2017 & 11.01.2017 at 10.30 AM in Durga Bai Mahila Sisu Vikasa Kendram (Mahila Pranganam), Guntur on the following issues.

- Submission of pending Utilization Certificates for 2013-14,2014-15 , 2015-16 & 2016-17 as on date.
- Settlement of Advances.
- Information regarding closed schemes/ returning of funds. Reasons for not returning the amounts.
- Information regarding closure of fixed deposit accounts.
- Confirmation on funds received from MEPMA
- Voucher wise verification of accounts for Oct'2016, Nov'2016 and Dec'2016.
- Registers maintained in the DPMUs & Verification of NULM cash books for the year 2016-17

Therefore, all the Project Directors are requested to depute Administrative Officers/ Accounts Officers and Accountants of District Units to attend the meeting on 10.01.2017 & 11.01.2017 to attend orientation training on AWP at Durga Bai Mahila Sisu Vikasa Kendram (Mahila Pranganam), near Zilla Parishad Office, Back side Collector's bungalow, Guntur.

Yours faithfully,


for **MISSION DIRECTOR**

Copy to the Project Directors of MEPMA