

**From**  
Sri . P. Chinna Thataiah  
Mission Director,  
MEPMA (IKP-Urban), AP, Guntur.

**To**  
All Project Directors,  
MEPMA – IKP- Urban,  
Andhra Pradesh.

**Lr.Roc.No.465/2014/MEPMA/F1 Date: . 10.2016**

**Sir/Madam,**

**Sub:-** MEPMA (IKP-Urban) – Review of functioning of Project Functionaries – Review with Accounts Officers , Administrative Officers and Accountants of DPM Units – Review meeting on 14.10.2016 at , Vijayawada – Reg.

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It is proposed to conduct accounts meeting with Administrative Officers/Accountants and Accounts Officers of DPM Units of Andhra Pradesh State on 14.10.2016 at 10.30 AM in Sub Collector Office Conference Hall, near PWD Ground, Vijayawada on the following issues.

- Submission of pending Utilization Certificates for 2007-08, 2008-09, 2009-10, 2010-11, 2011-12, 2012-13, 2013-14,2014-15 , 2015-16 & 2016-17 as on date.
- Settlement of Advances.
- To handover Audit Reports for the year 2015-16 to the AOs to get the signatures of the Project Directors duly comparing with the records.
- Information regarding closed schemes/ returning of funds.
- Information regarding AWWP updation.

Therefore, all the Project Directors are requested to depute Administrative Officers/ Accounts Officers and Accountants of District Units to attend the review meeting scheduled on 14.10.2016 at 10.30 AM at Sub Collector Office Conference Hall, near PWD Ground, Vijayawada . The Project Director, Krishna is requested to make necessary arrangements.

Yours faithfully,

  
for **MISSION DIRECTOR**

Copy to the Project Director, Krishna for making necessary arrangements for the meeting.