



**From**  
Sri . P. Chinna Thataiah  
Mission Director,  
MEPMA (IKP-Urban), AP, Guntur.

**To**  
All Project Directors,  
MEPMA – IKP- Urban,  
Andhra Pradesh.

**Lr.Roc.No.465/2014/MEPMA/F1 Date: 19.08.2016**

**Sir/Madam,**

**Sub:-** MEPMA (IKP-Urban) – Review of functioning of Project Functionaries – Finalisation of AWWP 2016-17 -Review with Accounts Officers, Administrative Officers and District Mission Coordinators of DPM Units – Review meeting on 30.8.2016 & 31.08.2016 at , Vijayawada – Reg.

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It is proposed to conduct meeting with Administrative Officers/Accountants/Accounts Officers and District Mission Coordinators of DPM Units of Andhra Pradesh State on 30.08.2016 and 31.08.2016 at 10.30 AM in **Hotel Southern Spice, (near Hotel Murali Fortune ), Vijayawada** on finalization of Annual Works Financial Plan for the year 2016-17 and also to review accounts on the following issues:-

- Consolidation and finalization of AWWP 2016-17.
- Submission of pending Utilization Certificates for 2007-08, 2008-09, 2009-10, 2010-11, 2011-12, 2012-13, 2013-14, 2014-15 and 2015-16 as on date. The last date for submission of pending UCs is 31.08.2016.
- Settlement of Advances
- Receipts, Expenditure and Balance statements from April to July 2016.

Therefore, all the Project Directors are requested to depute Administrative Officers/ Accounts Officers and Accountants of District Units and also the DMCs who are involved in preparation of AWWP 2016-17 to attend the review meeting scheduled on 30.08.2016 and 31.08.2016 at 10.30 AM at Hotel Southern Spice, Vijayawada . The Project Director, Krishna is requested to make necessary arrangements.

Yours faithfully,

  
**Addl MISSION DIRECTOR**