

O/o Mission Director,  
III floor, ENC (PH) Building,  
A.C.Guards, Hyderabad.

Circular No. /EST & P/2016 Dated 18.06.2016

**Sub: - NULM - EST & P 2016-17 - streamlining the procedure for effective implementation of the programme - certain guidelines issued - regarding.**

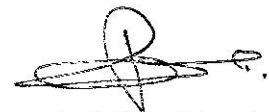
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In order to streamline the process of assessment of the trained candidates by assessing body and issue of course completion certificate, it is decided that all the Project Directors of MEPMA and Project Officers in VMC & GVMC shall adhere to the following instructions strictly for effective implementation of the EST&P programme under NULM.

- The confirmation of each batch shall be forwarded to MEPMA.H.O and uploaded in the WEB Portal positively by 16<sup>th</sup> day by STP/DPMU from the date of the commencement of the batch.
- On or before 20<sup>th</sup> day, SMC shall ensure that the confirmed batch by STP must be forwarded to RDAT for further allotment to Assessing Body.
- On or before 25<sup>th</sup> day of the training the RDAT should identify the empanelled Assessing Body and transfer details of training batch to Assessing Body. This is the responsibility of SMC.
- On or before 28<sup>th</sup> day, the Assessing Body should inform the proposed date of conducting examination, to the concerned STP/DPMU.

- STP should coordinate with Assessing body and ensure that the examination is conducted next day after the completion of the course.
- It is the responsibility of the STP/PD that the course completion certificate are distributed to the trained candidates on the last day of the course completion. Further, the prescribed certificate is enclosed for taking necessary action.
- If for any reasons the examination for assessment is not conducted by the assessing body, PD shall take necessary action for distribution of course completion certificate <sup>job circular reader committed</sup> on the last day of training programme without waiting for assessment so as to enable that the trained candidates can get the placement in the organization.

In view of the above, all the Project Directors are requested to follow the above instructions.



MISSION DIRECTOR

18/6/2016

To,

All the Project directors of MEpMA in 13 districts of AP,  
The Project Officers of UCD wings of VMC & GVMC.