

**Action points of Special Directors' review on MEPMA activities
on 28.11.2015 & Cell Conference.**

- As per the instructions of Mission Director, MEPMA, the Special Director, MEPMA should conduct weekly review meetings on every Monday with SMCs.
- Door to Door campaign to cover all ULB people into SHG fold with the name **INTI INTIKI MEPMA** shall be undertaken in the month of Dec, 2015. SMC, IB will prepare guidelines by 02-12-2015.
- Project Directors orientation programme shall be conducted in 1st week of December, 2015.
- District Action Plan shall be prepared by PDs in consultation with District In-charges for month of December, 2015 and also for Jan to March, 2016 to achieve the target.
- During district visits the SMCs shall review all MEPMA activities as per the checklist prepared by Smt. Savithri, SMC and SMC should submit weekly report to MEPMA.
- District wise / Town wise analysis (default letter shall be sent) in predefined format to low performing units. Smt. U. Sarada Devi, AD (Fin) and Sri. B. Chendrasekhar Reddy, MIS Manager should be responsible for preparation of applications.
- The SMC's shall ensure the achievement to be 100% in their respective components.

1. Social Mobilization and Institutional Development (SMID):

- DPMU units in new towns especially Nagara Panchayats shall be provided support from DPMU staff where there are no sanctioned posts. For this Project Director shall keep DMC/ADMCs as in charge for Municipality/ULB.
- Rag pickers, vulnerable group formation, Street vendors groups shall be mapped under SMID SHG formation
- Smt. Savithri, SMC shall issue the circular once again about role clarity of all field functionaries, issued in the past. District In-charges shall also review with field staff whether role clarity achieved or not?
- Smt. Savithri, SMC shall prepare CRP strategy for Nagara Panchayaths.
- By 30th Jan, 2016 Leadership change (2/3rds) from SHG to TLF level shall mandatorily happen. Smt. Savithri, SMC shall prepare detailed circular regarding the same. The current leaders shall be mandatorily changed who are office bearers over more than 2 years.
- It is to be ensured that Max. 35 SHGs are into SLF and Max. 40 SLFs are into TLFs.
- Revolving Fund shall be directly released into SHG Account. The RP shall visit SHG women and inquire whether money received or not? Prior to release detailed instructions

shall be given from MEPMA. Smt. Savithri, SMC should submit draft guidelines immediately. We will also organize CRP strategy for RO and RP.

2. BANK LINKAGE:

- The targets shall be doubled when SMC's visit the districts to achieve 200 % of target.
- SMC, BL shall ensure dosage is uniform across the groups.
- Financial literacy need to be strengthened to 100 % so that money received shall be used only for productive purposes only. Ways to improve FL shall be addressed by SMC, BL in form of circular to PDs. Draft should be ready by 02-12-2015.
- SMC, BL shall increase focus on SEP-I&G.
- SMC, BL shall ensure VLR -Interest redemption is calculated properly by COs. CO/RP shall maintain register to capture the interest redemption.

3. STREENIDHI:

- SMC, IB &BL shall conduct monthly review meetings with Airtel, TCS, Streenidhi team mandatorily.
- Next week there would be a meeting with MD, Streenidhi in presence of Special Director, MEPMA along with SMC-IB, BL.

4. MIS:

- All 13 districts shall be divided into 6 & 7 districts between both the MIS Managers.
- EDP, MAS, CRP, ESTP trainings shall be communicated to all SMC's which will help district in-charges during field visits.
- Validation screen for SS shall be done by 30-11-2015.
- Monthly VC shall be coordinated by MIS specialist.

5. LIVELIHOODS:

- All Training circulars copy shall also be distributed to all SMCs.
- KADAPA model of tailoring units shall be adopted across the state.
- ALEAP and APITCO trainings shall be shown exclusively under ESTP
- EDP online updation needs to be strengthened.
- CLC shall be also visited by SMC during District visit.

6. SOCIAL SECURITY:

- PD and DMCs shall visit the bereaved family get the required financial support from MEPMA and ascertain the end use of money.

- SMC, SS need to co-ordinate effectively so that SHG leaders shall be able to address the Death claims very effectively.

7. BIMA PODUPULU:

- SMC-SMID shall see the Bimapodupulu shall be saturated.
- In Feb& March a drive would be conducted to ensure 100% coverage.

8. Mahila Aarogya Samithis (MAS):

- SMC, SS shall see that 2nd MAS trainings are updated online.
- SMC, SS must ensure that un-tied fund shall be released from PD to SHG MAS groups with immediate effect. Henceforth, it shall be released directly to the SHG without the intervention of PD.

9. Shelter for Urban Homeless (SUH):

- PD to ensure SUH shelters are opened at Tirupathi and Nellore as per target.
- PD to send proposals for SUH shelters for West Godavari, Krishna, and GVMC.
- All SMCs shall visit SUH during district visits.

10. FINANCE:

- All SMCS shall submit the information in the prescribed format by 30-11-2015 to Finance Manager, MEPMA so as to consolidate & submit the same to SD.

S. No	Name of the intervention/activity money spent so far	Expenditure excepted by Dec, 2015	Expenditure expected by 31 st March, 2016	Source of funds (NULM / State / Other Department)


SPECIAL DIRECTOR

30/11/2015

Copy to CC to Mission Director, MEPMA / CEO, SERP for information.

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