

**From**  
Sri. Solomon Arokiaraj, I.A.S.,  
Mission Director,  
A.P MEPMA,  
Hyderabad.

**To**  
The Project Directors of Srikakulam,  
Vizianagaram, Visakapatanam, East Godavari,  
West Godavari, Krishna, Guntur, Prakasam,  
Nellore, Ananthapur, Chittoor & Kurnool.  
The Commissioners of GVMC, VMC & GMC.

**Lr. Roc. No.11021 (31) / 2015 - C1, Dated: 02-11-2015.**

Sir / Madam,

Sub: - MEPMA - EST&P – Implementation of EST&P programme for the year 2015-16 – Requested to intimate the STPs to attend the PAC meeting on 09-11-2015 at 9.30 AM in the Conference Hall of MEPMA, Hyderabad – Regarding.

Ref: - T/o. Lr. No.202 / EST&P / 2015, dated: 17-07-2015

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The Project Directors are informed that the 2<sup>nd</sup> Project Appraisal Committee (PAC) meeting is proposed to be conducted on 09-11-2015 at 9.30 AM in the Conference Hall of MEPMA for scrutiny and approval of proposals, finalisation of courses, course duration and training cost under EST&P for the year 2015-16. The proposals received from the Project Directors after approval of District level committee are to be placed before the PAC for selection of suitable Skill Training Providers (STPs).

Therefore, all the Project Directors noted in the address entry and the Commissioner, GVMC, VMC and GMC are requested to convey the date of State Level Project Appraisal Committee meeting to the concerned STPs and ensure attendance of the STPs to the meeting with the following documents.

1. Certificate of Partnership issued by NSDC as approved training partner - 2015-16.
2. Authenticated conformity of NSDA as training provider - 2015-16.
3. Registration of organisation with the competent authority.
4. Documents relating to experience with Govt. organisations.
5. Details of placed candidates along with organisation for the year 2013-14.
6. Financial turnover for last 3 years certified by Chartered Accountant and IT returns.
7. Proposed sectors / courses with locations.
8. Placement tie-up details in the genuine letterheads with HR details.
9. Staff details.

It is also informed that in addition to the proposals already submitted to MEPMA, the proposals approved by the District Level Committee and not submitted to the MEPMA till date may also come upto PAC meeting with other proposals.

The STPs will be permitted to appraise their proposals in brief within 5 minutes before the PAC members. The STPs shall report by 7.30 AM at MEPMA head office along with the said documents and register their names.

Yours faithfully,

  
for MISSION DIRECTOR