

Office of the Mission Director
MEPMA, AP, Guntur

Office Order

Rc.No.4/2015/MEPMA/E1

Dt.02.11.2018

Sub:- MEPMA, AP, Guntur – ESTP Wing – Constitution of Committee for settlement of issues pertaining to the Employment, Skill Training and Placement (ESTP) activities of MEPMA, AP – Orders - Issued - Reg.

Ref:- Discussions dt.02.11.2018 held with Mission Director, MEPMA, AP.

The attention of the Officers & Staff noted address entry are invited to the subject and reference cited.

In order to provide transparency in process of issues such as engagement of Skill Training Providers, Trainings, Settlement of Bills/payments and creation of Employment to the trainers under Employment, Skill Training and Placement (ESTP) Component in MEPMA-NULM, it is decided to follow the procedure for resolving the issues pending with Head Office or in District Offices to avoid un-necessary delay due to communication gap between MEPMA and Skill Training Providers (STP) and avoid the interruption of work, disturbances while STPs come to the offices. In this connection, the following Committee of Officers have been constituted to settle the ESTP issues.

1.	Sri K.Venkateswara Rao Assistant Director	...	Head of the Committee
2.	Sri M. Subba Ranga Reddy IT Analytic	...	Member
3.	Sri Shaik Bajee Technical Expert	...	Member

The above said Committee of Officers will analyse the problems/issues and resolve as early as possible. Further, the following procedure has to adopt with regard to settlement of the issues.

- i) Hereafter, no Skill Training Provider (STP) need not to visit the office for their grievance or any matter, until unless they will be called by the Competent Authority of MEPMA.
- ii) If the STPs have any grievances with regard to ESTP of MEPMA, they can upload the grievances from their ESTP portal Head Office Login or through mail estpamepma2@gmail.com to get reply to their mail ID. If necessary, the individual STP will be called by the Committee for resolving the issues.

Therefore, all the concerned are directed to follow the above orders scrupulously, without any deviation.


MISSION DIRECTOR

2/11/18 · 2. 11. 2018

To
The Committee Members concerned.

Copy to the Section Head, ESTP Wing for information.
Copy to all PDs and PO of MEPMA District Offices.
Copy to SMM-IT to upload in Circulars.
Copy to all STPs concerned.